

## MAKING A HOUSING APPLICATION AT WSHA

Whiteinch & Scotstoun Housing Association (WSHA) accepts applications for housing from anyone aged 16 years or over.

If you want to refer to the WSHA Allocation policy when completing your application a copy is available at the office, or one can be sent out to you. You can also find it on our website <https://wsha.org.uk/housing-management-policies/>

Please contact us if you require the housing application pack and the Allocations Policy in other languages, in Braille, large print, or on audiotape.

Once you have completed the form, please return it along with the equal opportunities form to: **Whiteinch and Scotstoun Housing Association, The Whiteinch Centre, 1 Northinch Court, Glasgow, G14 0UG**. You can also upload a copy of your completed form and email it to us at [allocations@wsha.org.uk](mailto:allocations@wsha.org.uk)

The information you give will be used to assess your need for housing with WSHA, check your eligibility and to verify your details.

If you need help completing the form please call 0141 959 2552. We may be able to help you over the phone but if you would prefer to meet face to face we will invite you for an appointment at our offices. These appointments are available every Tuesday or Thursday morning between 10:00am – 1:00 pm. Alternatively we can meet you virtually if that suits you best.

**Please note we may not process your application form if there is missing information. In this case your application will be returned to you and the sections highlighted to show what information you still need to provide**

### What happens next?

- We'll assess your application to work out your housing need and what size of property you need. We use our Allocations Policy to award points. Based on your current circumstances. See enclosed points summary. **This is why your form must be completed as we cannot assess your application if there is missing information. Your form will be returned to you and the sections highlight to show what information you still need to provide**
- The applicants with the highest points are those, which have been assessed as having the greatest housing need and will be offered a property when one becomes vacant.
- Within 10 days of receiving a fully completed application form we will let you know what points you have, details of your right to appeal and a questionnaire asking how you found the application process.

Before we offer anyone a property we visit them at home to check their circumstances match what is on their application and seek references. We will contact you arrange this visit. If you fail to respond no visit will be carried out and no offer will be made.

## **How likely am I to be offered a property?**

It is very difficult to predict if we will be able to offer you anything. Whiteinch & Scotstoun is an area of high demand and we have a low turnover of properties. Every week more people are added to our waiting list for accommodation. This means your place on the list will change. As at 31/03/23 we had 1052 people on our list.

We encourage all applicants to register with other organisations (see enclosed list) to increase their chances of being housed.  
You can apply to as many housing providers as you want.

In order to help you maximise your chances of being rehoused, we'd encourage you to apply to all areas in Whiteinch & Scotstoun.

Please find enclosed information showing:

- Details of the turnover of our houses in the previous year
- Details of our houses including the type of property, the size and the average weekly/ monthly rent.

## **Allocating a Property**

When we allocate a property we use a Quota system which is decided every year. The Association aims to make allocations to the following categories each year:

House Waiting List:	35%
Transfers:	20%
Homeless Referrals:	45%

## **Medical Conditions**

- If you have a medical condition the symptoms of which may be relieved by re-housing you may be sent a Medical Self-Assessment form to be completed, please return the form as soon as possible.
- When returned your medical condition will be assessed by an independent Occupational Therapist.
- You will then be advised in writing of the medical points that have been awarded and your new points, if applicable. Please note that assessments are carried out six weekly, therefore it could be up to six to eight weeks before you hear the outcome of the assessment.

## **Do you have the Right to Appeal?**

If you are unhappy with the points you have been awarded you can appeal in writing to the Senior Housing Officer. If you have a complaint about the way your application has been handled you can make a complaint. Further details are available from our office.

## Housing List Review

WSHA carries out a continuous review of its housing list. Therefore if you receive a letter asking if you wish to remain on our housing list **please ensure you reply**. This ensures our list is as accurate as it can be.

**If you do not reply we will remove your application from the housing list.**

## Change of Circumstances

You should notify us immediately of any change in your housing or family circumstances as this may affect how your housing need is assessed and your chances of being offered accommodation.

Please remember to use your unique reference number from your current application (this reference number can be found at the top right hand corner of any letters we have sent you) as this will ensure that your original date of application is kept.

## WSHA housing stock at 31st of March 2023

Location	Studio	2 Apt	3 Apt	4 Apt	5 Apt	6 Apt	Total	Notes
Balshagray Crescent		1	5				6	1 wheelchair adapted
Byron Street			8	4	2		14	4 wheelchair adapted
64 Curle Street (high rise)		40	80				120	
Curle Street		17	20				37	
Dumbarton Road	5	149	59	12	2	2	229	
Earl Street	4	98	61	20	1		183	
Edzell Court			4	5	1		10	
Edzell Place		1	2		1		4	
Edzell Street		6	4	8			18	
Ferryden Court				41			41	
Fore Street		21	11	6			38	
Glendore Street		21	10	3			34	1 wheelchair adapted
Haldane Street	5	12	18	2			37	2 wheelchair adapted
Harland Street		16	2				18	
Harmsworth Street		2					2	
Haylynn Street		25	3	3			31	
Henrietta Street		27	23	6	2		58	
Medwyn Street	5	39	44	13			101	1 wheelchair adapted
Methil Street		25	26	14			65	
Northinch Court		10	6				16	
Northinch Street		19	24	14			57	
Palladium Place		26	11				37	
Primrose Court		30		1			31	
Primrose Street		14	17	8	1		40	
Scotstoun Street		35	11	9	2		57	
Victoria Drive South		10	3				13	
<b>Total</b>	<b>19</b>	<b>644</b>	<b>452</b>	<b>168</b>	<b>12</b>	<b>2</b>	<b>1298</b>	

### **WSHA homes let between 01/04/22 – 31/03/23**

	1 Apt	2 Apt	3 Apt	4Apt	5Apt
Scotstoun	2	20	24	3	4
Whiteinch	3	33	20	5	0
Average weekly Rent	£83.61	£91.13	£98.25	£108.93	£121.62

### **Other housing providers to register with**

<b>Name</b>	<b>Contact info</b>	<b>Areas covered</b>
Partick Housing Association 10 Mansefield Street Partick G11 5QP	0141 357 3773 <a href="https://www.partickha.org.uk/">https://www.partickha.org.uk/</a>	Partick, Hyndland
Yoker Housing Association 2310 Dumbarton Road Yoker G14 0JS	0141 950 9050 <a href="https://www.yokerha.org.uk/">https://www.yokerha.org.uk/</a>	Yoker
Sanctuary Scotland Housing Association 7 Freeland Drive Glasgow G53 6PG	0800 131 3348 <a href="https://www.sanctuary.co.uk/">https://www.sanctuary.co.uk/</a>	Whiteinch, Anderson & Priesthill
Yorkhill Housing Association 1271 Argyle Street Glasgow G3 8TH	0141 285 7910 <a href="https://yorkhillha.org/">https://yorkhillha.org/</a>	Yorkhill
Charing X Housing Association 31 Ashley Street Glasgow G3 6DR	0141 333 0404 <a href="https://www.cxha.org.uk/">https://www.cxha.org.uk/</a>	Charing Cross, Woodlands, Garnethill
Glasgow West Housing Association 5 Royal Crescent Glasgow G3 7SL	0141 331 6650 <a href="http://gwha.org.uk/">http://gwha.org.uk/</a>	Hillhead, Kelvinbridge, Finnieston
Queens Cross Housing Association 45 Firhill Road GLASGOW G20 7BE	0141 945 3003 0808 143 2002 <a href="https://www.qcha.org.uk/">https://www.qcha.org.uk/</a>	Maryhill
Wheatley Homes	0800 479 7979 <a href="https://www.wheatleyhomes-glasgow.com/">https://www.wheatleyhomes-glasgow.com/</a>	Throughout Glasgow

### **Retirement or specially adapted accommodation providers:**

Bield Housing Association Craighall Business Park 7 Eagle Street Glasgow	Hanover Housing Association Watermark Business Park Pavillion 5, Ground Floor 345 Govan Road
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<p>Tel Number: 0141 270 7200  <a href="https://www.biield.co.uk/">https://www.biield.co.uk/</a></p>	<p>Glasgow</p> <p>Tel Number: 0141 553 6300  <a href="https://www.hanover.scot/">https://www.hanover.scot/</a></p>
<p>Trust Housing Association  Pavillion 5, 1st Floor  345 Govan Road  Glasgow</p> <p>Tel Number: 0141 445 3581  0131 444 1200  <a href="https://www.trustha.org.uk/">https://www.trustha.org.uk/</a></p>	<p>Lorretto Housing  Lipton House 2<sup>nd</sup> Floor  170 Crown Street  Glasgow</p> <p>Tel Number 0141 420 7950  0800 952 9292  <a href="https://www.lorettoha.co.uk/">https://www.lorettoha.co.uk/</a></p>

### Homeless Advice:

**During office hours** you can phone Health and Social Care Connect at Glasgow City Council on:

- phone 0141 287 0555

**Outwith office hours** (after 4:45pm Monday to Thursday or 3:55pm on a Friday and at weekends):

- emergency social care service: 0300 343 1505
- emergency homelessness services: 0800 838 502

**Keeping you safe** - all adults and children have the right to be safe from harm. If you are worried about yourself, or someone else, being at risk of harm / abuse, including neglect, then it is important to tell someone. If they are in immediate danger, phone 999. If they are not in immediate danger, you can contact report your concerns to Health and Social Care Connect on 0141 287 0555 or, for adults, [complete an online adult support and protection referral](#).

If you need an asylum service then please use the address / phone number below:

Asylum and Refugee Team  
44 South Portland Street Glasgow  
G5 9JJ  
Phone: 0141 222 7352

### Housing Advice general

Shelter Scotland  
116 Osborne Street, **Glasgow**, G1 5QH (appointments only)

<https://scotland.shelter.org.uk/>

<b>Special Needs Groups and Referral</b>	<b>100 points</b>
<b>Overcrowding (maximum of 30 points awarded)</b>	
1 bed-space short	<b>5 points</b>
Each bedroom short	<b>10 points</b>
<b>Lacking Amenities</b>	
Inside toilet	<b>40 points</b>
Separate Kitchen Area	<b>30 points</b>
Bath/Shower	<b>20 points</b>
Lack of piped hot water	<b>10 points</b>
Separate Bedroom/Livingroom	<b>15 points</b>
<b>WSHA Tenants in bedsit flat (after 1year qualify for)</b>	<b>20 points</b>
<b>Sharing Amenities</b>	<b>10 points</b>
<b>Insecurity of Tenure</b>	<b>20 points</b>
<b>Hostels/ hotels/ prisons/ institutions/supported accommodation/ temporary accommodation)</b>	<b>40 points</b>
<b>Tied workers (no date of leaving)</b>	<b>20 points</b>
<b>Tied workers (with proof of date of leaving)</b>	<b>40 points</b>
<b>No fixed abode</b>	<b>40 points</b>
<b>Medical</b>	
A	<b>50 points</b>
B	<b>35 points</b>
C	<b>20 points</b>
<b>Second Family Member</b>	
A	<b>15 points</b>
B	<b>10 points</b>
C	<b>5 points</b>
<b>Social Points for example:</b>	
<b>Support to/from Relative</b>	<b>5 or 20 points</b>
<b>Travel to Work</b>	<b>20 points</b>
<b>Severe Targeted Harassment</b>	<b>60 points</b>



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