

 WHITEINCH & SCOTSTOUN HOUSING ASSOCIATION LTD	Virtual Management Committee Meeting, 27th May 2020	Agenda Item 12
	Stage 3 Adaptations Author: Tom Kelly	
Report Purpose/ Recommendations	To advise Members on progress with the Association's progress with the annual Stage 3 Adaptation Programme.	
Regulatory Standards	Standard 2: The RSL...takes account of the needs and priorities of its tenants [and] service users.	
Charter Outcomes	1 Equalities: Social landlords perform all aspects of their housing services so that every tenant and other customer has their individual needs recognised, is treated fairly and with respect, and receives fair access to housing and housing services. 5 Repairs, maintenance and improvements: Social landlords manage their businesses so that tenants' homes are well maintained, with repairs and improvements carried out when required, and tenants are given reasonable choices about when work is done.	
Attachments	None.	

1.0 Introduction

Stage 3 medical adaptations are alterations made to properties to suit the changing needs of the occupants. They range from the provision of grab rails to the installation of wet floor shower rooms and can include other special equipment as required. These adaptations are grant funded by Glasgow City Council each year. The purpose of this Report is to update Committee on progress with this year's programme.

2.0 Stage 3 Adaptations 2019/20

HAG Funding

Glasgow City Council awarded WSHA a Housing Association Grant (HAG) fund of £60,000 to undertake medical adaptations during the financial year 2019/20 confirmation of the grant was received 09/05/19.

Quarter 4 Statistics

Statistics for Stage 3 referrals for the period 1st January – 31st March 2020

New Quarter 4 Applications	4
New Q4 Claims Abandoned	1
New Q4 Claims Approved	4
New Q4 Claims Awaiting Approval	0
New Q4 Applications Completed	2 of 4

Statistics as of 31st March 2020

Total New 2019/20 Applications	24
Carried 2018/19 Applications	0
New Claims Approved	4
New Claims Awaiting Approval	0
New 2019/20 Applications Completed	22 of 24
Carried 2018/19 Applications Completed	0 of 0
Average time (working days)	40
HAG Fund Allocated	88%

Carried Forward 2018/19 Adaptation Summary

1 referral was carried over from the previous year which has been abandoned, as tenant deceased (Received 22/3/19)

2019/20 HAG Fund Summary

Medical adaptation works valued at £53,270.60 have been instructed to date which is 88% of our total 2019/20 HAG funding

3.0 ARC Reporting 2019-20 Outturn Performance

Indicator 22: Number of Approved Applications completed during the reporting year

24 approved referrals, with 22 completed = 92 %

Indicator 23: Average time to complete applications

Total number of working days taken to complete approved applications divided by the number of completed applications to date:

954 days to complete 24 applications = *40 **working days**.

*Committee are asked to note that the number of days to complete approved applications has been changed to working days to comply with the new ARC regulations for the reporting year.

4.0 Resource Implications

There are no identified resource implications.

5.0 Potential Risks

There are no identified risks.

6.0 Conclusion

Committee are asked to note the report and raise any questions or comments at the meeting.