

## Model Publication Scheme Notification Form

This form is for use by authorities adopting the Commissioner's Model Publication Scheme (the MPS) for the first time.

If your authority has previously notified us that it has adopted the MPS, or an annual edition of the MPS, it does not have to notify us again unless there has been a significant change to the authority e.g., a change of legal name or a merger with another authority.

### Notes on completion

**You must provide all of the information requested below.**

The information you provide in **Part 1** of the form will be published on the Commissioner's website.

Information in **Part 2** is requested for our records, and will not be published on our website.

Please email your completed form to: [publicationschemes@itspublicknowledge.info](mailto:publicationschemes@itspublicknowledge.info).

We will acknowledge receipt of your form within 5 working days.

PART 1: The Authority (or Company)	
Name of Organisation:	Whiteinch & Scotstoun Housing Association Ltd. and its trading subsidiaries WS Property Management Ltd. WS Estate Services Ltd.
Corporate Address:	The Whiteinch Centre 1 Northinch Court Glasgow
Postcode:	G14 0UG
Telephone:	0141 959 2552
Fax:	0141 950 4432
Email address for FOI requests:	kmcqueen@wsha.org.uk
Website:	<a href="http://www.wsha.org.uk">http://www.wsha.org.uk</a>
Website address of the authority's Guide to Information (direct URL):	<a href="http://www.wsha.org.uk/sites/www.wsha.org.uk/files/Guide%20to%20Information%20(Updated%20November%202019).pdf">http://www.wsha.org.uk/sites/www.wsha.org.uk/files/Guide%20to%20Information%20(Updated%20November%202019).pdf</a>

**PART 2: Contact details**

<b>Name of Head of Organisation:</b>	Ian Morrison
Job Title (e.g. Chief Executive):	Chief Executive
Telephone:	0141 959 2552
Email:	imorrison@wsha.org.uk
<b>Name of person with responsibility for the publication scheme:</b>	Karen McQueen
Job title:	Deputy Chief Executive & Secretary
Address (if different from the corporate address):	
Email:	kmcqueen@wsha.org.uk
Telephone:	0141 959 2552
<b>Name of person with responsibility for freedom of information requests to the authority:</b>	Karen McQueen
Job title:	Deputy Chief Executive & Secretary
Address (if different from the corporate address):	
Email:	kmcqueen@wsha.org.uk
Telephone:	0141 959 2552

<b>Form submitted on behalf of the authority by:</b>	
<b>Name:</b>	Karen McQueen
<b>Date:</b>	8 <sup>th</sup> November 2019