

MINUTES OF THE MEETING OF THE COMMITTEE OF MANAGEMENT OF WHITEINCH AND SCOTSTOUN HOUSING ASSOCIATION LTD HELD AT 7.00PM ON WEDNESDAY 27th SEPTEMBER 2023 at WSHA OFFICES

Present: L Stevenson (Chairperson)
C Ennemoser
D Keaveney
G Johnston
M Burke
L Reid McConnell

In Attendance: J Ward Chief Executive
A Reid Director of Finance & ICT
S Shone Director of Housing & Community Services
K Szulc Corporate Services Manager

1. **PRESENTATIONS**

Tenant Satisfaction Survey – Research Resource
Equalities – Stuart Eglinton

2. **APOLOGIES**

Apologies were received in advance from J Carmichael, L Mimmagh, J Haughey, R Hunter, J Gordon, P Letham.

3. **CHAIRPERSON'S REMARKS/COMMITTEE – STAFF NEWS**

Recent milestone birthdays [REDACTED]. [REDACTED] milestone birthday is later in the year and has extended invitation to birthday party to Committee.

4. **DECLARATIONS OF INTEREST**

C Ennemoser – EVH Salary Consultation.

5. **MINUTES OF THE PREVIOUS MEETINGS**

The minutes of the meeting on 7th June 2023 (amendment to minute) were **APPROVED** by **D Keaveney** and seconded by **C Ennemoser**.

The minutes of the meeting on 30th August 2023 were **APPROVED** by **D Keaveney** and seconded by **L Stevenson**.

6. **MATTERS ARISING**

None

7. **CHIEF EXECUTIVE OFFICER UPDATE**

Letter From SHR – letter will be email so that links can be accessed. Shows priorities and challenges gathered from data.

Programme for Government 2023/24: Equality, Opportunity, Community – priorities will be announced at Holyrood.

Tenant Health & Safety – high on agenda. Document highlights what Committee should be considering. Committee should review and familiarise themselves with document.

Whiteinch Burgh Halls – challenges in getting info, video footage received not helpful.

Laser survey may be required as no access to building due to H&S. Two options for site may be to clear site completely or to use existing façade. L Reid McConnell will chase up council.

Auditors – new auditors are Quinns. Draft audit report will be presented to Audit Sub-Committee.

Office Refurbishment – 2nd floor has been completed. 1st Floor completed today. Ground floor awaiting building warrant. Variations to be approved. Plan is for one shared reception for WSHA/WCL. Expecting approval in the next 2 weeks with work completed mid-end January 2024. The total cost for the work to date is £40k, with £30k of this being furnishings. At the end of October, Committee will be provided with fully costed plan to approve. Old furniture has been offered to staff, NWGVS Network and other organisations, trying to avoid it going to landfill.

Annual Assurance Statement – started with the Executive Team pulling together information to populate the assurance matrix for the Committee. Auditor will look at this and the audit questionnaire and present a report in October to the Audit Sub-Committee.

Whiteinch Community Association – as report.

Housing Association Revised Signatory List: DRS Housing List – as report. **Committee APPROVED – APPROVED by L Stevenson and seconded by G Johnston.**

Christmas Event: 2/12/23

Training Opportunities for Committee – any member interested in any training will be supported by the Director of Corporate Services and the Corporate Services team.

8. **FORMER TENANT ARREARS: AMENDMENT TO WRITE-OFF**

The Director of Housing & Community Services shared this success story where Committee had previously approved to evict. The father had got involved and negotiated payment plan. The debt had previously been written off but is now being paid off. The money has been getting paid and the risk has reduced. Committee noted and approved content of report.

9. **HR & RECRUITMENT REPORT**

The Corporate Services Manager informed Committee that the Joint Statement on Fair Work signed by EVH and Unite Union had been circulated to staff. In relation to the EVH Salary Consultation, the response of 6-7% was approved as reasonable by Committee as long as it was affordable, **APPROVED by L Stevenson and seconded by G Johnston.**

10. **ANY OTHER BUSINESS**

None

11. **DATE AND TIME OF NEXT MEETING**

WSHA Committee Meeting: **25th October 2023**

WSHA Committee Meeting: **29th November 2023**

WSHA Committee Meeting: **31st January 2024**

WSHA Committee Meeting: **28th February 2024**

WSHA Committee Meeting: **27th March 2024** .