

MINUTES OF THE MEETING OF THE COMMITTEE OF MANAGEMENT OF WHITEINCH AND SCOTSTOUN HOUSING ASSOCIATION LTD HELD AT 8PM ON WEDNESDAY 26th JUNE 2024 at THE WHITEINCH CENTRE, 1 NORTHINCH COURT, GLASGOW, G14 0UG.

Present:

- L Stevenson
- J Haughey
- C Ennemoser
- D Keaveney
- L Reid McConnell
- M Burke
- G Johnston
- E Howat
- E McShane
- E Dorrian
- J Simon
- S Conlin

In Attendance:

J Ward	Chief Executive
P Latham	Director of Corporate Services
K Szulc	Corporate Services Manager
N Adams	Corporate Services Officer (Minute Taker)

1. **APOLOGIES**

Apologies were received in advance from L Mimmagh and R Brown.

2. **ELECTIONS TO COMMITTEE OF MANAGEMENT**

It was noted that prior to the AGM, there were ten elected Committee members out of a maximum of fifteen. One-third (i.e. three) of the elected members had to retire at the AGM – Rod Hunter, Jan Carmichael and John Haughey – leaving seven elected members continuing in office. Consequently, there were eight positions open for election.

Two retiring members had indicated that they were not seeking re-election, one retiring member was seeking re-election (John Haughey) and six members also submitted nominations: Emily Dorrian, Emma Howat, Emma McShane, Jennifer Simon, Rory Brown and Suzanne Conlin. As there were no other nominations and as the number of candidates was not more than the number of vacancies, there was no need for a ballot. No objections were raised and at the AGM the Chairperson declared the one retiring member and six nominees duly elected to the Committee of Management.

3. **APPOINTMENT OF OFFICE BEARERS**

L Stevenson confirmed she was willing to stand for re-election as Chairperson. There were no other nominations.

The appointment of L Stevenson as Chairperson was **APPROVED**; proposed by J Haughey and seconded by C Ennemoser.

J Haughey confirmed he was willing to stand for re-election as Vice-Chairperson. There were no other nominations.

The appointment of J Haughey as Vice-Chairperson was **APPROVED**; proposed by C Ennemoser and seconded by M Burke.

S Conlin, E McShane, C Ennemoser and J Simon all confirmed they were willing to stand for election to the Audit and Risk Sub Committee. This meets quarterly and looks at the risk register, internal audit reports and the quarterly management accounts.

The appointments were **APPROVED**:

The appointment of S Conlin was proposed by J Haughey and seconded by C Ennemoser.

The appointment of E McShane was proposed by G Johnston and seconded by C Ennemoser.

The appointment of C Ennemoser was proposed by J Haughey and seconded by E Dorrian.

The appointment of J Simon was proposed by J Haughey and seconded by L Reid McConnell.

E Dorrian, M Burke, G Johnston and E Howat all confirmed they were willing to stand for election to the Staffing & Health and Safety Sub Committee. This meets approximately twice a year to review health and safety matters, and ad hoc to review any staffing matters that may arise.

The appointments were **APPROVED**:

The appointment of E Dorrian was proposed by J Haughey and seconded by G Johnston.

The appointment of M Burke was proposed by J Haughey and seconded by C Ennemoser.

The appointment of G Johnston was proposed by J Haughey and seconded by C Ennemoser.

The appointment of E Howat was proposed by J Haughey and seconded by C Ennemoser.

P Latham confirmed he was willing to stand for election as Secretary. There were no other nominations.

The appointment of P Latham as Secretary was **APPROVED**; proposed by J Haughey and seconded by M Burke.

4. **ANY OTHER BUSINESS**

The CEO advised there would be a small working group set up to look at the annual assurance statement. This group will meet remotely through Decision Time for approximately one hour in August, September and October. E McShane, E Howat, S Conlin, G Johnston and C Ennemoser expressed an interest in being part of this group.

The Committee were advised that Decision Time will be used for Committee meetings from August. Tablets will be set up and issued to Committee Members in advance of the next meeting and training will be scheduled for mid-end of August, timed to coincide with the papers being released for the August meeting.

5. **DATE AND TIME OF NEXT MEETING**

WSHA Committee Meeting: **28th August 2024**